

SERVICE COMMITTEE

April 18, 2016

The April 18, 2016 Service Committee meeting was called to order at 5:30 p.m. in Council Chambers by Dale Rowe, Chairman. Service Committee members present were Hank Latham, Dale Rowe, and Don Spiegel.

Others present included: Scott Washburn, Mayor; Allen Boes, Street and Sanitation Supervisor; Bruce Brandstetter, Brandstetter Carroll, Inc.; and Sarah Bennett, Clerk.

The following bills were presented:

	<u>STREET</u>	<u>WATER</u>	<u>WWTP</u>	<u>SANIT.</u>
A-1 Printing		111.00		
Aaron Putnam			131.00	
Allen Boes	24.44			
Alloway			458.40	
Alloway		50.00		
AEP Ohio		42.34		
AEP Ohio			24.05	
Best Equipment Co.	681.16			
Best Equipment Co.			9753.74	
Bonded Chemicals, Inc.		9878.86		
Brohl & Appell	.96	89.32		
Brown Supply Co.		182.52		
Bugners Sewer Septic		170.00		
Byrd Vault Company			101.00	
County Environmental			4440.44	9130.01
Culligan of Tiffin		61.00		
Custom Agri Systems, Inc.				15.22
Enviro Science, Inc.			796.00	
Environmental Resource		59.17		
Evoqua		7616.26		
Fastenal		376.48		11.12
Hach			4410.00	
Kemira			4224.15	
Kleem, Inc.	252.51			
Lucius Door	295.00			
OH Utilities Protection Srvc		4.00		
Parsell Plumbing & Heating	188.92			
Pelton Environmental Prods			838.08	
Peterman Associates, Inc.			8293.17	
Process Solutions		1206.00		
Ralls Automotive		192.16		
Smart Bill		536.62	536.62	536.61
Staples		67.96		
Streacker Tractor Sales	400.00			
Upper Sandusky Road Servc	917.07			
Verizon Wireless	50.18	90.87	191.23	
Visa – 1 st Citizens Natl Bank		582.73	322.21	
Vulcan Enterprises, Inc.		100.00		
Total	<u>2810.24</u>	<u>21417.29</u>	<u>34520.09</u>	<u>9692.96</u>
	<u>GENERAL</u>			
A-1 Printing	8.00			
American Fire Safety Svcs	96.00			
AEP Ohio	3577.00			
Angeline Industries	23.04			
The Ame Group	700.00			
The Ame Group	35.00			

	<u>GENERAL</u>
Bender Communications	190.00
Brandstetter Carroll, Inc.	455.00
Brown Supply Co.	125.10
The Daily Chief Union	257.43
Discount Drug Mart	50.60
Eric Parks	150.00
Four Seasons Heating & Air	75.00
Karen Kline	254.00
Lexis Nexis	3510.97
Makeever and Associates	519.90
Newell-Johnson Insurance	125.00
OAMCCC	250.00
Nicholas Temple	609.17
OH Treasurer of State	10.00
Poggemeyer Design Group	113.75
Rebecca Ward	108.10
Robert Orr	308.00
Robert Orr	53.09
Tyco	664.20
Staples	878.79
Staples	253.24
Superior Business Solutions	475.30
Super Fleet	50.33
Thomson Reuters – West	729.55
Upr Sand Chmbr of Commrc	100.00
County of Wyandot	33.60
US Fire Equipment	41.00
Vance Outdoors, Inc.	5317.00
Treasurer, State of Ohio	1098.55
Juan Amesquita	347.00
Verizon Wireless	210.76
Visa – 1 st Citizens Natl Bank	995.86
Visa – 1 st Citizens Natl Bank	831.29
Wyandot Co Law Library	<u>2919.17</u>
Total	26549.79

TOTAL BILLS: \$94,990.37

A motion was made by Mr. Spiegel, seconded by Mr. Latham, for the approval and payment of bills totaling \$94,990.37. Upon Voice Vote, all members voted Yes. The Chairman declared the motion carried.

The minutes of the April 4, 2016 Service Committee meeting, having been mailed to each Service Committee member, were approved as received.

The minutes of the April 8, 2016 special Service Committee meeting, having been mailed to each Service Committee member, were approved as amended.

Service Committee members reviewed the following bids received for the 2016 Paving Program:

M and B Asphalt	-	\$124,610.00 (base bid)
1525 CR 42		<u>+ \$ 43,675.00 (alternate)</u>
Tiffin, Ohio 44883		\$168,285.00 (total bid)
The Shelly Company	-	\$156,280.00 (base bid)
1700 Fostoria Ave Suite 200		<u>+ \$ 51,950.00 (alternate)</u>
Findlay, Ohio 45840		\$208,230.00 (total bid)
Kokosing Construction Co.	-	\$163,733.75 (base bid)
606 N Main St		<u>+ \$ 55,235.00 (alternate)</u>
Mansfield, Ohio 44902		\$218,968.75 (total bid)

It was noted that the streets included in the base bid are: Houpt Drive (Eighth Street to Sandusky Avenue), North Hazel Street (Walker Street to Church Street), West Spring Street (Eighth Street to Sandusky Avenue), and West Walker Street (Warpole Street to Hazel Street). The alternate bid addresses Highland Parkway (Winding Hollow to Greenbrier). Mayor Washburn noted that the total bid from M and B Asphalt was significantly less than the estimate for this project and less than the amount budgeted for this project, so the City will be able to do additional road work. Mr. Boes indicated that he has submitted a list of streets to be resurfaced to Mr. Gary Huffman and he is currently waiting on a quote for this work.

Mr. Brandstetter described grinding the curb on North Hazel Street as part of the 2016 Paving Program due to it being warped because of the type of soil in this area.

A motion was made by Mr. Spiegel, seconded by Mr. Latham, to recommend to City Council to approve the total bid of \$168,285.00 from M and B Asphalt, 1525 CR 42, Tiffin, Ohio 44883 for the 2016 Paving Program. Upon Voice Vote, all members voted Yes. The Chairman declared the motion carried.

Mr. Boes reported that the City's 2016 Mack cab and chassis and Leach garbage packer are currently in Chicago, Illinois and have been painted. This equipment will be delivered soon to Indianapolis, Indiana for inspection and then possible delivery to the City could take place late next week. Mr. Boes noted that he and representatives from the Street and Sanitation Departments traveled to see this equipment last week and upon talking to a representative at the factory it was learned that the cylinders for this truck needed to be upgraded to be able to haul an eight (8) yard dumpster. Mr. Boes indicated that he contacted Mayor Washburn and a purchase order was issued to upgrade these cylinders.

Mr. Boes also reported that one of the City's existing garbage trucks that was recently repaired has broken down again and the part needed for this repair has been ordered.

Mr. Boes along with Mr. Mark Nutter and Mr. Nick Wentling, Street Department employees, recently completed four (4) hours of training in Asphalt Pavement Preservation thru the Ohio Department of Transportation's Local Technical Assistance Program (LTAP).

It was noted that the bid opening for the Sewer Separation Project will be held on Wednesday, May 4, 2016. A special Service Committee meeting will be held on Friday, May 6, 2016 at 8:00 a.m. to review the bids, and a special City Council meeting for Monday, May 9, 2016 is requested to address the first reading of legislation to approve the lowest and/or best bid for the project.

Mr. Brandstetter presented a summary for Water System Improvements to replace the water mains on West Bigelow Street and CR 330 West, and install water mains on CR 330, CR 110, West Walker Street, and on SR 182 to Brookview Lane to complete water loops. Mr. Brandstetter indicated that the City can apply for Issue 1 grant funding in October 2016 for a portion of these projects with construction to begin as early as 2017.

There being no further business, the Chairman declared the meeting adjourned.

Sarah J. Bennett, Clerk

Dale Rowe, Chairman