

SERVICE COMMITTEE  
APRIL 4, 2016

The April 4<sup>th</sup>, 2016 Service Committee meeting was called to order at 5:30 p.m. in Council Chambers by Dale Rowe, Chairman. Service Committee members present were Mr. Dale Rowe, Mr. Hank Latham and Mr. Don Spiegel.

Others present included: Scott D. Washburn, Mayor; Aaron Putnam, Wastewater Treatment Plant Supervisor; Scott Musgrave, Incoming Water Distribution Supervisor; Aaron Schoenberger, Water Treatment Plant Supervisor; and Linda K. Stansbery, Acting Clerk.

The following bills were presented:

	STREET	WATER	WWTP	SANI	
A1-PRINTING			25.07		
A&A		2.80			
ALLOWAY		123.00	64.60		
AMERICAN FIRE	308.00	193.00	277.00		
A GUINThER		222.44			
AUTOMATED PETR	293.89			293.89	
AUTOMATED PETR	207.17	201.29	100.70	476.36	
BELL				8606.00	
BONDED		3972.00			
B&A	8.40	11.98	598.49		
COUNTY ENV.			2960.76	8228.58	
L&T DANNER			2000.00		
DAS		500.00			
ERA			487.73		
FASTENAL	466.14	122.83	466.14	106.12	
FIRST AID	101.25		130.45		
JOHNS WELD				215.25	
J SHULL		88.00			
KLEEM	151.49				
KOEHLER DRUG	29.78				
MULLEN ENV				75.00	
NALCO			153.00		
NEPTUNE		1724.49			
OREILLY	66.97		320.00		
PARSELL			125.00		
PROCESS SOL.		3600.00			
STAPLES				2.79	
U PAVING	1711.50				
NAPA	373.62	33.88	375.06	252.81	
WALMART			206.88		
WILSON			19.00		
WYANDOT TRAC.	360.90				
WYANDOT MEM.				115.25	
TOTALS	4079.11	10795.71	8309.88	18372.05	
	GENERAL	PARK	POL/FIRE	CAPT. IMP	
A1 PRINTING	52.00				
A&A	64.24		9.20		
AT&T	319.57				
AT&T	1195.33				
AM FIRE	95.00		184.00		
AME GROUP	8500.00				
AUT PETR.		134.75	414.71		
BUCKEYE RIDGE	100.00				
D. WESTBROOK	93.00				
DAILY CHIEF	328.44				
JOHN DEERE		2318.71			
M. DROLL	117.98				
QUILL			35.94		

REA ASSOC	2000.00			
RICHARDSONS	101.00			
STAPLES	224.78		50.48	
NAPA			320.71	
WEST LIBERTY				100.00
WILSON		25.00		
WY. CO. VISITOR	<u>2902.95</u>			
TOTALS:	16094.29	2478.46	1015.04	100.00

GRAND TOTAL: \$61,244.54

A motion was made by Mr. Don Spiegel, seconded by Mr. Dale Rowe, for the approval and payment of bills totaling \$61,244.54. Upon Voice Vote, all members voted Yes. The Chairman declared the motion carried.

The minutes of the March 21<sup>st</sup>, 2016 Service Committee meeting, having been mailed to each Service Committee member, were approved as received.

Discussion was held concerning the current Street/Sanitation Department vacancy. A motion was made by Mr. Dale Rowe, seconded by Mr. Don Spiegel, to hire Mr. Willie Ohl for the Street/Sanitation Department vacancy. Upon Voice Vote, all members voted Yes. The Chairman declared the motion carried.

Discussion was held concerning the placement of a leak detector valve at the Wyandot County Fairgrounds in order to have early leak detection.

Mr. Aaron Schoenberger, Water Treatment Plant Supervisor, addressed the Service Committee concerning the replacement of approximately 180 replacement reverse osmosis (RO) elements for the existing Reverse Osmosis System at the Water Plant. Mr. Schoenberger presented a quote from Process Solutions, Cincinnati, Ohio for a price of \$540 per element.

Discussion was held concerning the costs for the RO elements. It was noted that current elements are beginning to deteriorate and replacing the elements would eventually result dramatically in energy savings for the City. It was noted that elements should be purchased in phases in order to be more cost effective for the City.

A motion was made by Mr. Hank Latham, seconded by Mr. Don Spiegel, to authorize Mr. Aaron Schoenberger to purchase Phase 1 of the Reverse Osmosis (RO) elements for the existing Reverse Osmosis System at the Water Plant. Costs would be estimated at \$49,680 for approximately 92 elements for Phase 1 of this project. Upon Voice Vote, all members voted Yes. The Chairman declared the motion carried.

Mr. Schoenberger further addressed the Committee concerning the purchase of an air compressor at the Water Plant. Mr. Schoenberger noted that over the past 4 years the Water Plant has used Atlas Copco air compressors with maintenance costs at \$63,806.99. This cost does not include the energy costs or the damage of other equipment due to moisture in the air along with additional repairs beyond the normal preventative maintenance contract.

The Water Plant needs compressed air for several operations throughout the facility therefore two units are required in case of breakdown. Air compression is required to produce water for the residents of the City of Upper Sandusky. Currently only one air compressor is operational which currently requires \$530 in repairs. Mr. Schoenberger noted that the second air compressor cannot be put into service until estimated repairs of \$2,800, so currently only one compressor is in use at the plant.

Mr. Schoenberger recommended the purchase of a new 25 HP Sullair compressor and keep the Atlas compressor as a backup unit. Costs were estimated at \$20,306 for the new compressor. A motion was made by Mr. Hank Latham, seconded by Mr. Don Spiegel, to authorize the purchase of a new 25 HP Sullair compressor for the cost of \$20,306. Upon Voice Vote, all members voted Yes. The Chairman declared the motion carried.

Discussion was held concerning the hiring of 2016 Summer Help for the City of Upper Sandusky. A motion was made by Mr. Dale Rowe, seconded by Mr. Don Spiegel, to hire the following individuals for the summer season:

Park Department  
Jeran Ward  
Thomas Martin  
Shelby Passet  
Mallory Weininger

Street Department  
William Adelsperger  
Derek Hanson  
Derek Clark

Water Department  
Sam Duress  
Gannon Ritter  
Zane Kitzler

Wastewater Plant  
Ryan Mewhorter  
Melissa Latham

Downtown Painting  
Molly Owens  
Nathaniel Payne  
Bailey Spitler  
Logan Dible

Pool/Downtown/Com. Garden  
Dafne Bianchi  
Hannah Dible

Upon Voice Vote, all members voted Yes. The Chairman declared the motion carried.

Mr. Aaron Putnam, Wastewater Treatment Plant Supervisor, reported that an Environmental Assessment has been done for the 7<sup>th</sup> Street, 8<sup>th</sup> Street, and Wyandot Avenue Sewer Separation Project. It was noted that EPA funds cannot be used on private property for this project but other funding can be used to alleviate costs for the homeowners.

Mayor Washburn reported that a bid opening for the Sewer Separation will be held on April 6<sup>th</sup> at 11 a.m. It was further noted that a special Service Committee meeting will be held April 8<sup>th</sup>, 2016 at 8 a.m. to review the bids for this project.

There being no further business, the meeting was adjourned.

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Linda K. Stansbery, Acting Clerk

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Dale Rowe, Chairman