

SERVICE COMMITTEE

December 5, 2016

The December 5, 2016 Service Committee meeting was called to order at 5:30 p.m. in Council Chambers by Dale Rowe, Chairman. Service Committee members present were Hank Latham, Dale Rowe, and Don Spiegel.

Others present included: Scott Washburn, Mayor; Allen Boes, Street and Sanitation Supervisor; Aaron Putnam, Wastewater Treatment Plant Supervisor; Dave Schneider, Collections System Supervisor; Mark Droll, City Auditor; Dave Westbrook, Zoning Inspector; Roxie Karg; Rick Roberts; Marc Mays; Kurt Kimmel, Kimmel Corporation; Sherry Goodman, John Stewart United Methodist Church; David Baxter, AECOM; Rob Shoaf, AECOM; Alissa Paoella, Daily Chief Union; and Sarah Bennett, Clerk.

The following bills were presented:

	<u>STREET</u>	<u>WATER</u>	<u>WWTP</u>	<u>SANIT.</u>
Alloway		98.00		
Alloway		283.00		
Alloway			51.80	
AEP Ohio			50.35	
Automated Petroleum	286.93	177.17	160.78	541.09
Automated Petroleum	154.28	113.99	65.69	257.51
Automated Petroleum	329.25	177.32		275.59
Best Equipment Co.	684.92			
Brohl & Appell			562.75	
Brown Supply Co.		102.24		
Bugner's Sewer Septic		170.00		
Carl R Harris Electrical		656.72		
County Environmental			2159.47	8195.50
Culligan of Tiffin		61.00		
L & T Danner Enterprises			1800.00	
Diversified Air Systems		655.75		
Fastenal	30.91	10.96	62.35	
First Communications		3.48		
Flag City Truck				224.26
Gottfried Electric			23.70	
Gottfried Electric			4924.00	
Hach Company		47.28		
HD Supply		7347.40		
Jack Doheny			756.76	
Kemira			3969.36	
Kinstle	90.25			
McGuire Automotive		715.00		
Nate Bash				280.00
Neptune Equipment		166.86		
O'Reilly Auto Parts			2.12	
Operator Training Comm OH			635.00	
Pfeifer Hardware	194.07	55.27	155.78	82.93
Rall Supply	151.54		44.87	54.38
Romich Sales & Service	209.82	65.84		
Smart Bill		534.31	534.31	534.32
Staples			31.30	
Washington Auto Parts	138.82	67.25	109.89	34.02
Wyandot Co Recycling Cntr				10.00
Wyandot Tractor	<u>140.06</u>			
Total	2410.85	11508.84	16100.28	10489.60
	<u>GENERAL</u>			
AT & T	608.63			
Andy Wieging	399.00			
Automated Petroleum	480.30			
Automated Petroleum	451.65			

	<u>GENERAL</u>
Automated Petroleum	288.48
Bugner's Sewer Septic	85.00
BWC State Insurance Fund	3472.81
Columbia Gas of Ohio	1729.83
Civica CMI	3379.00
Daily Chief Union	568.30
Data Talk	1511.64
Detroit Salt	5475.58
First Aid Now	134.70
First Aid Now	71.05
First Aid Now	61.85
GOATA	25.00
Gottfried Electric	529.60
HD Supply	199.90
Mark Droll	105.49
MFCD LLC	39500.00
Newell-Johnson Insurance	156.00
Ohio Municipal League	50.00
Parsell Plumbing	120.00
Peacock Water	12.50
Pfeifer Hardware	209.52
Quill	548.99
Rall Supply	558.00
Rae Wessler	625.00
Richardson's Flowers	80.00
Romich Sales & Service	19.80
Schmidt Machine Company	516.13
Staples	90.70
Staples	184.85
The Ame Group	974.51
The Ame Group	1000.78
Uline	94.12
U.S. Postal Service	58.00
Washington Auto Parts	94.79
Wyandot Memorial Hospital	<u>990.00</u>
Total	65461.50

TOTAL BILLS: \$105,971.07

A motion was made by Mr. Spiegel, seconded by Mr. Rowe, for the approval and payment of bills totaling \$105,971.07. Upon Voice Vote, all members voted Yes. The Chairman declared the motion carried.

Mr. Kurt Kimmel, Kimmel Corporation, addressed the Service Committee indicating that his business located 225 North Sandusky Avenue would like to expand to the south. Mr. Kimmel stated that they have purchased the property located at 217 South Sandusky Avenue and they are requesting the alley located between these properties be vacated to allow for construction of the expansion in this area. The procedure for an alley vacation was reviewed. Service Committee members agreed to proceed with the alley vacation process as requested by Mr. Kimmel.

Mrs. Sherry Goodman, representing John Stewart Methodist Church, again addressed the Service Committee concerning a high water bill at the church located at 130 West Johnson Street. It was noted that Mr. Scott Musgrave, Water Distribution Supervisor, will be consulted regarding this issue.

Mr. David Baxter and Mr. Rob Shoaf, representing AECOM, addressed the Service Committee regarding the proposed Water Reclamation Facility. The Ohio Water Development Authority (OWDA) has 2.8% funding available for the engineering design aspect of the project. It was noted that a new 0% funding program is being offered thru the Environmental Protection Agency (EPA) beginning in 2017 and a nomination form will have to be submitted for this funding; and if this funding is secured it can be used to repay the OWDA loan.

A motion was made by Mr. Rowe, seconded by Mr. Latham, to recommend to City Council to enter into contract with AECOM to proceed with the engineering design of the Water Reclamation Facility with funding secured thru the Ohio Water Development Authority. Upon Voice Vote, all members voted Yes. The Chairman declared the motion carried.

Mr. Putnam noted that Mr. Dave Ross, Wastewater Treatment Plant employee, will be completing six (6) months of employment on December 13, 2016 and will be due his 25¢ step pay increase.

A motion was made by Mr. Rowe, seconded by Mr. Spiegel, to approve a 25¢ step pay increase for Mr. Dave Ross, Wastewater Treatment Plant employee. Upon Voice Vote, all members voted Yes. The Chairman declared the motion carried.

Mr. Boes reported that Park Enterprise will soon be addressing some issues at the compost facility.

Mr. Boes also reported that Wednesday, December 7, 2016 will be the last day of leaf pick up within the City. The Service Department employees will then be getting the trucks ready for snow plowing.

Mr. Boes further reported on the purchase of Premium Tech Tool Diagnostic Software for use in the City's Mack trucks, as presented at the November 21, 2016 Service Committee meeting. The cost to purchase the software is \$2500.00. Mr. Boes indicated that there is a fee of up to \$700.00 per year for the software.

Mr. Boes stated that the radiator in truck #16 needs to be replaced, and the cost for this replacement is \$800.00 and this repair can be done in house.

Mr. Boes inquired again about garbage pick-up at Mr. Terry Hartle's home, located at 9035 TH 121 near the intersection of TH 121 and CH 47 as presented at the October 17, 2016 Service Committee meeting. Service Committee members agreed that a thirty (30) day notice should be sent to Mr. Hartle to inform him that the City will no longer be picking up his garbage.

Mr. Rowe inquired as to if the larger pot holes created by the Sewer Separation Project can be filled. Mr. Schneider and Mr. Putnam will talk with representatives from Underground Utilities Inc. concerning this matter.

Mr. Boes was asked how the Street Department will deal with snow plowing on the streets that have been dug up and filled as a result of the Sewer Separation Project. Mr. Boes indicated that the snow plow blades will be raised 2" to 3" inches on these streets and salt will be applied heavier.

There being no further business, the Chairman declared the meeting adjourned.

Sarah J. Bennett, Clerk

Dale Rowe, Chairman