

SERVICE COMMITTEE

January 4, 2016

The January 4, 2016 Service Committee meeting was called to order at 5:30 p.m. in Council Chambers by Don Spiegel, Chairman. Service Committee members present were Hank Latham, Dale Rowe, and Don Spiegel.

Others present included: Scott Washburn, Mayor; Allen Boes, Street and Sanitation Supervisor; Aaron Putnam, Wastewater Treatment Plant Supervisor; Aaron Schoenberger, Water Treatment Plant Supervisor; Steve Moranville; Albert Brodman; Heather Brodman; and Sarah Bennett, Clerk.

The following bills were presented:

	<u>STREET</u>	<u>WATER</u>	<u>WWTP</u>	<u>SANIT.</u>
Aaron Schoenberger		65.00		
Air Technologies		1508.40		
Alloway			640.00	
Alloway		50.00		
Bugner's Sewer Septic		170.00		
County Environmental			1518.72	8346.90
Custom Agri Systems, Inc.	394.00			45.98
Craun Liebing Company			4304.00	
Environmental Res Assocs		59.17		
Fastenal	106.29			63.76
First Communications		7.71		
First Aid Now	57.95			
Jack Doheny			982.83	
John's Welding & Towing				6075.36
Kinstle Sterling Western Star	123.12			
Kleem, Inc.	151.49			
Koehler Drug Company			5.19	
Newell-Johnson Insurance		125.00		
Ohio EPA			5200.00	
O'Reilly Auto Parts	142.63			
Peterman Associates, Inc.			363.50	
Pfeifer Hardware	153.84	65.46	269.89	19.34
Romich Sales & Service	22.95	92.67	10.90	277.95
Staples		14.88		29.99
Staples			137.74	
Upper Auto Parts	333.38	12.58	16.78	795.46
Wal Mart			18.85	
Wilson Tire Co.	1246.12	25.50		691.50
Xylem		25487.90		
Total	<u>2731.77</u>	<u>27684.27</u>	<u>13468.40</u>	<u>16346.24</u>
	<u>GENERAL</u>			
American Red Cross	500.00			
Bugner's Sewer Septic	85.00			
Creative Microsystems, Inc.	3651.00			
Creative Microsystems, Inc.	135.00			
Datataalk	1351.50			
Dave Westbrook	157.49			
DMC Technology Group	22543.00			
DMC Technology Group	8991.00			
Fastenal	819.29			
Kerrs Automotive	302.64			
MT Business Technologies	82.31			
Ohio Public Works	34183.20			
Ohio Public Works	12713.19			
Pfeifer Hardware	239.74			

Quill	9.97
	<u>GENERAL</u>
Richardson's Flowers	74.50
Romich Sales & Service	33.50
Schmidt Machine Company	55.40
Smart Bill	1654.45
Staples	31.67
Staples	174.53
Superior Business Solutions	334.42
Upper Auto Parts	40.34
Walter H Drane Company	390.00
Wal Mart	2702.61
Wilson Tire Co.	<u>146.65</u>
Total	91402.40

TOTAL BILLS: \$151,633.08

A motion was made by Mr. Spiegel, seconded by Mr. Rowe, for the approval and payment of bills totaling \$151,633.08. Upon Voice Vote, all members voted Yes. The Chairman declared the motion carried.

The minutes of the December 21, 2015 Service Committee meeting, having been mailed to each Service Committee member, were approved as received.

At this time Mayor Washburn swore in Mr. Latham, Mr. Rowe, and Mr. Spiegel as reappointed members of the Service Committee.

A motion was made by Mr. Rowe to nominate Mr. Spiegel as Chairman of the Service Committee, Mr. Spiegel declined this nomination. A motion was made by Mr. Spiegel, seconded by Mr. Latham, to nominate Mr. Rowe as Chairman of the Service Committee. Upon Voice Vote, all members voted Yes. The motion carried.

Mr. Steve Moranville addressed the Service Committee concerning the possibility of installing a sidewalk from the Duck Pond area to the Rivers Edge Subdivision area. Right-of-ways and easements in the area were discussed. Mr. Boes indicated that a sidewalk installed from Duck Pond Road to Rivers Edge Lane, located between East Wyandot Avenue and the street trees planted in this area, would be approximately 1,020 feet in length. Service Committee members requested Mr. Boes obtain an estimate for a sidewalk to be installed in this area.

Albert and Heather Brodman addressed the Service Committee regarding their proposed driveway on their property located at 302 Raybestos Drive, at the corner of Evergreen Lane and Raybestos Drive. The proposed 20' wide driveway would be accessible from both roadways and would be similar to the driveway of the home located across the street to the west. The proposed house and garage will maintain a 55' setback from each roadway. Service Committee members voiced no objections to this request.

Mr. Putnam indicated that the City has not considered rate increases for sewer services since 2013 and with the upcoming Sewer Separation Project and Wastewater Treatment Plant Project an increase would help with the costs of these projects. It was noted that a 50¢ increase per 1,000 gallons would increase the minimum charge by \$1.00 per month. Mayor Washburn added that no increases for water or sanitation are being proposed.

A motion was made by Mr. Latham, seconded by Mr. Spiegel, to recommend to City Council to increase the sewerage rates for residential, commercial, and industrial customers by 50¢ per 1,000 gallons, effective April 1, 2016. Upon Roll Call, all members voted Yes. The motion carried.

Mr. Putnam reported that he has been in contact with Mr. Todd Jenkins, Peterman Associates, and they are still waiting on the Permit to Install. Mr. Putnam will ask Mr. Jenkins to attend the January 19, 2016 Service Committee meeting to provide a project status update.

Mr. Boes reported that on Christmas Eve one of the garbage trucks was on the way to the landfill when the radiator hose blew causing other damage to the truck's engine. The cost for repair to this truck is currently unknown. The warranty on the truck has expired. Service Committee members suggested all service departments check the fluids in all vehicles daily and that a daily log be kept for each vehicle.

A motion was made by Mr. Spiegel, seconded by Mr. Rowe, to enter into an executive session to review employment applications. Upon Voice Vote, all members voted Yes. The motion carried. Upon completion of the executive session, the Service Committee reconvened into regular session.

There being no further business, meeting adjourned.

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Sarah J. Bennett, Clerk

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Don Spiegel, Acting Chairman