

SERVICE COMMITTEE

May 16, 2016

The May 16, 2016 Service Committee meeting was called to order at 5:30 p.m. in Council Chambers by Dale Rowe, Chairman. Service Committee members present were Hank Latham, Dale Rowe, and Don Spiegel.

Others present included: Allen Boes, Street and Sanitation Supervisor; Scott Musgrave, Incoming Water Distribution Supervisor; Aaron Putnam, Wastewater Treatment Plant Supervisor; Aaron Schoenberger, Water Treatment Plant Supervisor; and Sarah Bennett, Clerk.

The following bills were presented:

	<u>STREET</u>	<u>WATER</u>	<u>WWTP</u>	<u>SANIT.</u>
AEP Ohio		38.98		
AEP Ohio			24.05	
Alloway			158.20	
Alloway		312.00		
Automated Petroleum	226.01	121.09	185.79	426.70
Best Equipment	40.18			
Best Equipment				176525.92
Bonded Chemicals, Inc.		4880.00		
Brad Taylor	53.69			
Brohl & Appell		8.03		
Buckeye Ready Mix			738.50	
Byrd Vault			882.00	
C & C Electric Motor Serv		65.00		
C & S Radiator Service	490.00	490.00	490.00	
Carl R Harris Electrical		4232.64		
County Environmental			2194.93	10620.54
Culligan of Tiffin		61.00		
Custom Agri Systems	69.60			34.80
L & T Danner Enterprises			700.00	
Diversified Air Systems		187.74		
Eric Yeater			75.00	
Fastenal	64.41			69.02
Hach			4410.00	
John's Welding & Towing				2561.75
Kirbys Sand & Gravel			168.00	
McGuire Automotive				788.00
Momar		262.53		
Neenah Foundry			1813.00	
O'Reilly Auto Parts	405.20			
Osburn Associates, Inc.	70.94			
Process Solutions		7354.61		
SAL Chemical		1553.60		
Sonja O'Flaherty		697.37		
Smart Bill		524.44	524.44	524.43
Staples		4.68	10.79	
Stiger Precast			210.00	
Teledyne Instruments			5680.00	
Visa-1 <sup>st</sup> Citizens Natl Bank	53.75			54.89
Water Solutions Unlimited		2718.80		
Wyandot Co Recycling Cntr				155.00
Wyandot Tractor			129.33	
Total	<u>1473.78</u>	<u>23512.51</u>	<u>18394.03</u>	<u>191761.05</u>
	<u>GENERAL</u>			
Income Tax Refunds	48250.34			
A&A Grocery	30.14			
AEP Ohio	3504.42			

	<u>GENERAL</u>
A-1 Printing	92.24
A-1 Printing	248.00
AT & T	17.43
Allen Foust	260.00
Angeline Industries, Inc.	24.96
Automated Petroleum	527.39
BGSU	525.00
Brandstetter Carroll Inc.	900.00
Daily Chief Union	503.29
Design Works	90.63
Discount Drug Mart	9.35
E & K Independent LLC	3971.38
Fastenal	14.99
Four Seasons	800.00
Gottfried Electric	440.90
Jere Delany	240.00
Kaoutar Sniba	358.52
Lexis Nexis	968.93
Luis Gil	40.00
Mail Finance	735.00
MC Diversified LLC	3600.00
Noble Americas	12873.14
Oberlander's Tree & Landscp	2050.00
Office of Real Estate	98.00
Perry Pro Tech	94.91
Pilot Travel Centers	55.43
Poggemeyer Design Group	398.13
Reineke Family Dealerships	47.94
Reineke Ford Lincoln	574.78
Sandy Seifert	171.61
Scott Young	43.80
Sound Communications	3614.50
Staples	14.35
Staples	359.51
Superior Business Solutions	1041.45
Thomson Reuters – West	166.00
The Ame Group	35.00
The Ame Group	700.00
Visa-1 <sup>st</sup> Citizens Natl Bank	674.75
Visa-1 <sup>st</sup> Citizens Natl Bank	979.27
Wyandot Co Commissioners	<u>13192.00</u>
Total	103337.48

TOTAL BILLS: \$338,478.85

A motion was made by Mr. Rowe, seconded by Mr. Spiegel, for the approval and payment of bills totaling \$338,478.85. Upon Voice Vote, all members voted Yes. The Chairman declared the motion carried.

The minutes of the May 2, 2016 Service Committee meeting, having been mailed to each Service Committee member, were approved as received.

The minutes of the May 6, 2016 special Service Committee meeting, having been mailed to each Service Committee member, were approved as received.

Service Committee members again reviewed a request from Ms. Stacy Salyer, 618 South Seventh Street, for a second driveway cut on her property for a driveway that would wrap around her property and extend to the garage, as presented at the May 2, 2016 Service Committee meeting. It was noted that a 2' setback from the property line is required and this request complies with that regulation. It was also noted that the sidewalk that will be crossed will need to be upgraded for vehicular traffic.

A motion was made by Mr. Latham, seconded by Mr. Spiegel, to approve the request from Ms. Stacy Salyer, 618 South Seventh Street, for a second driveway cut on her property as requested. Upon Voice Vote, all members voted Yes. The Chairman declared the motion carried.

Service Committee members again discussed a fee for moving privately owned dumpsters. Mr. Boes indicated that he met with Ms. Nancy Lehnhart, Water Office Manager, concerning this issue and they are suggesting a \$25.00 fee be established for this service.

A motion was made by Mr. Rowe, seconded by Mr. Spiegel, to establish a \$25.00 fee for the City to move privately owned dumpsters that are located within the City. Upon Voice Vote, all members voted Yes. The Chairman declared the motion carried.

Service Committee members again reviewed a request from Mr. Randy Moore, 1145 Edgewood Drive, requesting a second driveway cut. It was noted that Mr. Moore's driveway request complies with the City's regulations.

A motion was made by Mr. Latham, seconded by Mr. Rowe, to approve the request from Mr. Randy Moore, 1145 Edgewood Drive, for a second driveway cut on his property as requested. Upon Voice Vote, all members voted Yes. The Chairman declared the motion carried.

Mr. Putnam reported that he met last week with Mr. Mark Ellis, Law Director, regarding the engineering agreement with AECOM for the proposed Water Reclamation Facility Project. The legal representatives for AECOM are located in California and they will be in direct contact with Mr. Ellis to work out the terms of the engineering agreement. Representatives from AECOM will be asked to attend a future City Council meeting to discuss their plans for the facility.

Mr. Putnam indicated that the DEFA funding for the Sewer Separation Project will be finalized on June 23, 2016 and project construction can proceed after this date.

Mr. Schoenberger reported that the new air compressor at the Water Treatment Plant is running well, and preventative maintenance was done on the other air compressor at the plant that is not currently being used.

Mr. Schoenberger also reported that phase two of membrane replacement at the Water Treatment Plant will be done tomorrow by employees of the plant. There are ninety membranes to be installed in this phase.

Mr. Boes reported that the radiator and transmission cooler in one of the City's dump trucks has been repaired.

Mr. Boes further reported that the City's new garbage truck has been delivered and employees from the Street Department are lining the fenders of this truck.

Mr. Musgrave reported that the swimming pool in Harrison Smith Park is ready to be filled and the Health Department's inspection of the pool has been scheduled.

Mr. Musgrave also reported that he is still waiting on other quotes for a new pick-up truck.

There being no further business, the Chairman declared the meeting adjourned.

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Sarah J. Bennett, Clerk.

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Dale Rowe, Chairman