

SERVICE COMMITTEE
NOVEMBER 21, 2016

The November 21st, 2016 Service Committee meeting was called to order at 5:30 p.m. in Council Chambers by Dale Rowe, Chairman. Service Committee members present were Mr. Hank Latham, Mr. Dale Rowe and Mr. Don Spiegel.

Others present included: Scott D. Washburn, Mayor; Allen Boes, Street and Sanitation Supervisor; Aaron Putnam, Wastewater Treatment Plant Supervisor; Scott Musgrave, Water Distribution Supervisor; Alissa Paoella, Daily Chief Union; Sherry Goodman, John Stewart Methodist Church; and Linda K. Stansbery, Acting Clerk.

The following bills were presented:

	<u>STREET</u>	<u>WATER</u>	<u>WWTP</u>	<u>SANIT.</u>
A-1 PRINTING				69.75
AT&T			75.07	
ALLOWAY		394.00	307.40	
AUTOMATED PETR.	89.70	73.18	63.58	368.99
BRENDA KELLER		410.00		
BROWN SUPPLY		62.31		
CHRIS SWARTZ		403.51		
COUNTY ENVIRO			4055.45	9307.15
CUSTOM AG	118.25			
DETROIT SALT	2297.67			
DON THORTON		182.32		
ERIC YEATER			75.00	
EVOQUA		18.00		
FASTENAL	284.22		47.39	44.41
FIRST AID NOW				60.10
HACH			4410.00	
SUPPLY WATER		800.82		
KRBY'S SAND			520.21	
MCGUIRE AUTO	304.00			
OHIO EPA		4292.00		
OTCO		320.00		
PROCESS SOL		3600.00		
REXEL INC			2769.51	
SMARTBILL		68.83	68.83	68.83
STREAKER	59.74	59.73	59.73	
STAPLES		29.75	13.69	48.99
THE CRAN LIEB CO.			8246.00	
UPS		3.59		
VERIZON	50.12	90.76	191.00	
WY CO RECYCLE				192.00
WY CO COMM			<u>844.64</u>	
TOTALS	<u>3203.70</u>	<u>10,808.80</u>	<u>21,747.50</u>	<u>10160.22</u>

	<u>GENERAL</u>	<u>MUN.CT</u>	<u>POLICE/FIRE</u>	<u>PARK</u>
A1-PRINTING		19.69		
AT&T			1362.00	
AEP	23922.13			
ASSOC. MUNI JUDGES		150.00		
AUTOMATED PETRO		34.75	312.94	136.39
BRANDSTETTER				625.00
BROWN SUPPLY			143.73	
CLEMANS NELSON	4160.50			
DAVID OLDS			136.00	
DETROIT SALT	5463.49			
DRUGMART		6.99		
E&K			8981.69	
ERIC PARKS			14.69	
FIREHOUSE			1899.00	
GUARDIAN	3494.44			

HENSCHEN		17647.00		
JERE DELANY		180.00		
KAREN KLINE		254.00		
KLINE PEST CTRL	49.50		60.50	
KS STATEBANK	52850.07			
MAIL FINANCE	735.00			
MARK DROLL	190.00			
M GULLIFER			84.50	
M GULLIFER			11.47	
NEWELL JOHNSON		125.00		
OML	1117.00			
	<u>GENERAL</u>	<u>MUN.CT</u>	<u>POLICE/FIRE</u>	<u>PARK</u>
PERRY TECH	164.74			
QUILL			68.99	
STAPLES		95.16		
STAPLES	238.57	159.73	121.67	
THOMSON REUTER		729.55		
US CHAMBER	809.00			
VERIZON	160.40			50.12
WY CO LAW LBRY		2044.70		
WY CO EC. DEV	2500.00			
WY FAMILY CHILD	2500.00			
WY EMA			6103.35	
WY VISITOR BUREAU				<u>15.00</u>
TOTALS:	<u>98,354.84</u>	<u>21,446.57</u>	<u>19,300.53</u>	<u>826.51</u>

GRAND TOTAL: \$185,848.69

A motion was made by Mr. Don Spiegel, seconded by Mr. Dale Rowe, for the approval and payment of bills totaling \$185,848.69. Upon Voice Vote, all members voted Yes. The Chairman declared the motion carried.

The minutes of the November 7th, 2016 Service Committee meeting, having been mailed to each member, were approved as received.

At this time, Sherry Goodman addressed the Service Committee regarding a high water bill at John Stewart Methodist Church, 130 West Johnson Street. Ms. Goodman noted that the water bill usage has went from 4000 gallons to 7000 gallons. The Service Committee directed the Water Department to check the water meters and water history usage for the church and report back at the December 5th Service Committee meeting.

Discussion was held concerning the installation of curbs on Johnson Street and Summit Street. Mr. Allen Boes, Street Department Supervisor, estimated costs at \$60,000 for both streets. This would not include the City's labor or materials. The Service Committee will consider this as a future project.

Discussion was held concerning the installation of two street lights at the entrance of Westbrook Drive and Wyandot Avenue. Costs for boring under the street for two lights was estimated at \$8,400. The Service Committee instructed Mr. Boes to obtain costs for the installation of one street light for this area.

Mr. Scott Musgrave, Water Distribution Supervisor, requested permission to place a 2000 Chevy Utility Truck on gov.deals auction site. A motion was made by Mr. Don Spiegel, seconded by Mr. Hank Latham, authorizing the sale of the 2000 Chevy Utility Truck on the gov.deals auction site. Upon Voice Vote, all members voted Yes. The Chairman declared the motion carried.

Mr. Allen Boes addressed the committee regarding the purchase of a Premium Tech Tool Diagnostic Software for use on Mack Trucks. Costs for the software only were quoted at \$2500. It was noted that this software is needed in order to work in-house on Mack trucks owned by the City. The Service Committee instructed Mr. Boes to inquire into additional costs for updates and memberships for this program.

Mr. Aaron Putnam, Wastewater Treatment Plant Supervisor, presented a contract for the design of a new Wastewater Treatment Plant to the Service Committee for their review. It was noted that the Law Director has reviewed this contract. This matter was tabled until the committee can review the contract.

Discussion was held concerning the January 1st, 2017 holiday observance. It was noted that city employees will be observing this holiday on Monday, January 2nd, 2017. The Service Committee determined that they would change their meeting to Tuesday, January 3rd, 2017 in observance of this holiday.

Mayor Scott D. Washburn reported that the City of Upper Sandusky has received a District 16 Issue 1 grant of \$331,544 and zero percent E.P.A. loan of \$393,600 for the Bigelow to CR 110 waterline project.

Mayor Washburn reported on the status of the Sewer Project. It was noted that the crews are installing catch basins at the intersection of Wyandot and Warpole and should be starting on laterals very soon.

Mayor Washburn and the Service Committee members commended Service Department employees on a job well done on leaf pickup.

There being no further business, the meeting was adjourned.

Linda K. Stansbery, Acting Clerk

Dale Rowe, Chairman