

SERVICE COMMITTEE

November 7, 2016

The November 7, 2016 Service Committee meeting was called to order at 5:30 p.m. in Council Chambers by Dale Rowe, Chairman. Service Committee members present were Hank Latham, Dale Rowe, and Don Spiegel.

Others present included: Scott Washburn, Mayor; Allen Boes, Street and Sanitation Supervisor; Aaron Putnam, Wastewater Treatment Plant Supervisor; Dave Schneider, Collections System Supervisor; Scott Musgrave, Water Distribution Supervisor; Aaron Schoenberger, Water Treatment Plant Supervisor; Jim Koehler; and Sarah Bennett, Clerk.

The following bills were presented:

	<u>STREET</u>	<u>WATER</u>	<u>WWTP</u>	<u>SANIT.</u>
A & A Grocery	44.34	44.34	44.34	44.35
A-1 Printing		200.00		
Alloway		857.00		
Alloway			259.60	
Automated Petroleum	331.97	253.94	105.01	398.28
Automated Petroleum	177.79	106.46		77.00
Automated Petroleum	295.82	232.27	48.91	448.31
Automated Petroleum	17.72	17.71	17.71	17.71
Best Equipment	1012.29			
Boes Gosche Life Safety		270.00		
Bonded Chemicals		2700.00		
Brown Supply Co.		213.82		
Buckeye Pumps			3994.00	
Buckeye Ready Mix	867.00			
Bugner's Sewer Septic		170.00		
County Environmental			1783.88	7744.89
CSI Construction			3584.50	
Culligan of Tiffin		61.00		
Custom Agri Systems	395.52			39.00
L & T Danner Enterprises			1200.00	
Eric Yeater			164.00	
Evoqua		100.96		
Fastenal	44.56		114.50	106.09
First Aid Now			55.95	
Fox's Auto Body, Inc.			111.35	
Gottfried Electric	230.00		6236.10	
HD Supply		3961.54		
James Shull		51.00		
Koehler Drug Company		9.57		
Kleem, Inc.	353.72			
Momar, Inc.		189.01		
Morrall Excavating			5106.00	
Nalco Crossbow Water			153.00	
Neptune Equipment		1613.84		
NRP Midwest			2790.00	
Ogg Brothers Concrete	325.00			
Operator Training			320.00	
OTCO		320.00		
O'Reilly Auto Parts	33.00			
Park Enterprise	1500.00			1500.00
Peterman Associates			250.36	
Pfeifer Hardware	74.05	39.90	47.99	410.78
Quill	20.16	29.33	60.48	
Rall Supply	387.79		12.00	
Reineke Motors	508.30			
Rick's Plumbing			59.36	
Romich Sales & Service	199.90	296.00		37.60
Sherwin Williams	197.59			
Smart Bill		526.22	526.22	526.21

	<u>STREET</u>	<u>WATER</u>	<u>WWTP</u>	<u>SANIT.</u>
Staples			17.78	47.45
Staples				85.39
Staples				192.49
Terminal Supply Co.				149.42
Washington Auto Parts	291.80	103.06	135.40	184.99
Versalift East				87.51
Vulcan Enterprises		909.24		
Wilson Tire Company		73.00		10.00
Wyandot Memorial Hospital				<u>97.05</u>
Total	<u>7308.32</u>	<u>13349.21</u>	<u>27198.44</u>	<u>12204.52</u>

	<u>GENERAL</u>
Payroll	125823.11
Miscellaneous	52354.33
Income Tax Refunds	59500.62
OPERS / PFDPF	54920.75
A & A Grocery	44.34
AT & T	143.73
AT & T	255.35
AT & T	1217.25
AT & T	1688.87
AEP Ohio	42.65
Automated Petroleum	419.19
Automated Petroleum	145.84
Automated Petroleum	658.14
Columbia Gas of Ohio	615.17
Daily Chief Union	116.63
Deanna Piecha	116.97
Dean's Trophy House	9.00
1 st Citizens Bank	60.00
First Aid Now	43.09
Gottfried Electric	704.90
International Mailing Systms	326.00
Karen Kline	254.00
Kimmel Corporation	1869.93
Park Enterprise	1500.00
Pfeifer Hardware	435.68
Quill	326.85
Richardson's Flowers	50.00
Romich Sales & Service	94.78
Staples	278.13
Staples	129.39
Staples	60.85
Staples	106.12
The Ame Group	735.00
Washington Auto Parts	42.45
Wilson Tire Company	<u>1306.16</u>
Total	306395.27

TOTAL BILLS: \$366,455.76

A motion was made by Mr. Latham, seconded by Mr. Spiegel, for the approval and payment of bills totaling \$366,455.76. Upon Voice Vote, all members voted Yes. The Chairman declared the motion carried.

The minutes of the October 17, 2016 Service Committee meeting, having been mailed to each Service Committee member, were approved as received.

Mr. Jim Koehler, 338 West Johnson Street, inquired with the Service Committee as to if curbs can be installed in the 300 and 400 blocks of West Johnson Street. It was noted that due to repeated layers of blacktop in this area that the curbs have been covered. Service Committee members indicated that they will have to look at project cost and determine if any grant funding is available and possibly include this project in a future City budget. Mr. Boes will obtain a

quote for the project and Mayor Washburn will discuss the financing with Mr. Mark Droll, City Auditor.

Mr. Boes reported that AEP Ohio has looked at the sites for street lights as discussed at the October 3, 2016 and October 17, 2016 Service Committee meetings and they will be proceeding with this project. Mr. Dan Harris, Harris Electric, will be doing the necessary trench work.

Mr. Putnam reported that the 1995 Ford utility tractor was sold on govdeals.com for \$3,800.00.

Mr. Putnam also reported that he, Mayor Washburn, and Mr. Mark Droll, City Auditor, met recently with representatives from AECOM on the design contract for the Water Reclamation Facility Project. AECOM representatives will be attending an upcoming Service Committee meeting.

Mr. Schoenberger reported that the Ohio EPA has reduced algae bloom monitoring at the reservoir to two samples being taken every two weeks. Mr. Schoenberger noted that training completed a couple years ago by Mr. Dave Heimrick, Water Treatment Plant employee, has been beneficial in this process.

Mr. Boes reported that leaf pick-up is underway and leaves need to be raked to within five to six feet of the curb and not into the street and they need to be kept away from obstacles such as trees, sign posts, hydrants, etc.

Mr. Schneider reported on the status of the Sewer Separation Project and noted that work is proceeding.

Mr. Musgrave reported that the Water Department's new service truck has been delivered and he is adding running boards, mud flaps, and floor mats.

Mr. Musgrave suggested the possibility of upgrading residential water services along Eighth Street while the Sewer Separation Project is in progress.

Mr. Musgrave also reported that hydrant flushing for the fall has been completed.

Mayor Washburn indicated that he has requested a quote from Underground Utilities, Inc., the contractor for the Sewer Separation Project, to pave Church Street, from Eighth Street to Sandusky Avenue.

Service Committee members inquired about salt for the roadways for the winter months. Mr. Boes indicated that there is currently approximately 600 tons of salt left over from last year.

There being no further business, the Chairman declared the meeting adjourned.

Sarah J. Bennett, Clerk

Dale Rowe, Chairman