

SERVICE COMMITTEE

October 3, 2016

The October 3, 2016 Service Committee meeting was called to order at 5:30 p.m. in Council Chambers by Dale Rowe, Chairman. Service Committee members present were Hank Latham, Dale Rowe, and Don Spiegel.

Others present included: Scott Washburn, Mayor; Allen Boes, Street and Sanitation Supervisor; Aaron Putnam, Wastewater Treatment Plant Supervisor; Dave Schneider, Collections System Supervisor; Scott Musgrave, Water Distribution Supervisor; Aaron Schoenberger, Water Treatment Plant Supervisor; Greg Otey, Prime AE Group; and Sarah Bennett, Clerk.

The following bills were presented:

| | <u>STREET</u> | <u>WATER</u> | <u>WWTP</u> | <u>SANIT.</u> |
|-----------------------------|----------------|-----------------|----------------|----------------|
| Allen Boes | 75.00 | | | |
| Automated Petroleum | 420.16 | 318.38 | 107.32 | 366.02 |
| Bissnuss, Inc. | | 804.56 | | |
| Brown Supply Co. | | | 689.26 | |
| Buckeye Ready Mix | 1257.25 | | | |
| Bugners Sewer Septic | | 170.00 | | |
| Byrd Vault | | | 107.50 | |
| County Environmental | | | 3409.22 | 8527.99 |
| Data Talk | | 1137.71 | | |
| Fastenal | 342.02 | 460.28 | 215.98 | 173.80 |
| HD Supply | | 1806.69 | | |
| Heckmann | 70.00 | | | |
| Heritage Cooperative | 133.06 | | | |
| L & T Danner Enterprises | | | 1000.00 | |
| Momar, Inc. | | 267.61 | | |
| North Central Labs | | | 127.34 | |
| Operator Training Committee | 640.00 | | | |
| Patrick's Automotive | | 55.23 | | |
| Pfeifer Hardware | 175.44 | 22.69 | 434.66 | 81.97 |
| Process Solutions | | 2689.03 | | |
| Rall Supply | 432.85 | 60.00 | 10.77 | |
| Brohl & Appell | | 207.37 | 4.07 | |
| Right of Way Mgmt | | | 600.00 | |
| Serwe Implement Sales | | 99.71 | | |
| Shannon Chemical Corp | | 1797.40 | | |
| Sherwin-Williams Co. | 421.08 | | | |
| Staples | | | 22.17 | |
| Terminal Supply Co. | | | | 150.74 |
| Thomas Scientific | | 2275.62 | | |
| Wilson Tire Co. | 20.00 | 30.00 | | |
| Wyandot Co Health Dept | | | 140.00 | |
| Wyandot Co Recycling Cntr | | | | 34.00 |
| Total | <u>3986.86</u> | <u>12202.28</u> | <u>6868.29</u> | <u>9334.52</u> |

| | <u>GENERAL</u> |
|---------------------|----------------|
| Payroll | 120274.74 |
| Invoices | 4701.31 |
| Tax Refunds | 1550.00 |
| AEP Ohio | 498.94 |
| AEP Ohio | 131.46 |
| AT & T | 1217.25 |
| Automated Petroleum | 939.37 |
| Columbia Gas | 419.38 |
| Daily Chief Union | 30.55 |
| Kleem, Inc. | 183.67 |
| Kustom Karts LLC | 300.95 |
| Pfeifer Hardware | 122.02 |
| Rall Supply | 69.13 |

| | <u>GENERAL</u> |
|----------------------------|----------------|
| Richardson's Flowers | 175.50 |
| Smart Bill | 2593.25 |
| Staples | 550.11 |
| Staples | 854.07 |
| UPS | 7.20 |
| Wilson Tire Co. | 34.00 |
| Wyandot Co Visitors Bureau | <u>6858.28</u> |
| Total | 141511.18 |

TOTAL BILLS: \$173,903.13

A motion was made by Mr. Rowe, seconded by Mr. Latham, for the approval and payment of bills totaling \$173,903.13. Upon Voice Vote, all members voted Yes. The Chairman declared the motion carried.

The minutes of the September 19, 2016 Service Committee meeting, having been mailed to each Service Committee member, were approved as received.

Mr. Greg Otey introduced himself and indicated that he previously worked as an engineer for URS and he is now working as an engineer for Prime AE Group and he and his company are interested in working with the City and are available for the City's needs.

Discussion was again held concerning street lights on Commerce Way in the area of Bridgestone, as discussed at the September 19, 2016 Service Committee meeting. Mr. Boes indicated that he has made arrangements with AEP Ohio to look at the area. Service Committee members voiced no objections to the installation of two additional street lights in this area as requested.

Mr. Boes reported that he will also obtain prices for the installation of street lights near the intersection of East Wyandot Avenue and Westbrook Boulevard and in the area of Essex Way and Nantucket Drive, as previously discussed by the Service Committee. Mr. Boes indicated that lines for these lights will have to be trenched and this work can be done by Harris Electric.

Mr. Boes also reported that AEP Ohio will be replacing the light pole located at the southwest corner of the intersection of West Church Street and North Sandusky Avenue with two poles to be located further away from this corner. AEP Ohio will cover all costs associated with this project.

Service Committee members again discussed a requested presented at the September 6, 2016 Service Committee meeting from Speedway, 1740 East Wyandot Avenue, to widen their driveway to the east from 40' to 83' to allow for semi traffic as they would like to install diesel pumps on their site.

A motion was made by Mr. Latham, seconded by Mr. Spiegel, to approve the specs presented from Speedway for their property with the exception of the requested driveway width of 85', and allow this driveway to be widened to 60'. Upon Voice Vote, all members voted Yes. The Chairman declared the motion carried.

Service Committee members reviewed information from the Ohio Department of Transportation regarding Access Ohio 2040, a coordinated effort with local jurisdictions to designate Ohio's first U.S. and State Bike Route network. This network will be similar to the interstate and state route system of highways. ODOT intends to have five (5) U.S. bike routes and eighteen (18) state bike routes, and two (2) of these proposed routes are planned to follow roadways that are under the City's jurisdiction. ODOT must have approved legislation from the City by December 15, 2016 in order to complete the designation.

A motion was made by Mr. Rowe, seconded by Mr. Spiegel, to recommend to City Council to proceed with legislation for the designation of Ohio's first U.S. and State Bike Route network within the City. Upon Voice Vote, all members voted Yes. The Chairman declared the motion carried.

Mr. Putnam reported that issues were recently experienced with the engine of the Wastewater Treatment Plant's 1995 Ford utility tractor. The estimated cost for a remanufactured motor is \$8,000.00 to \$10,000.00. Mr. Putnam obtained the following quotes for a replacement tractor: Schmidt Machine - \$19,475.00; and Wyandot Tractor - \$20,629.76. Mr. Putnam noted that the tractor from Wyandot Tractor is available for immediate delivery and the tractor from Schmidt Machine will be delivered in four to six weeks. Mr. Putnam indicated that the tractor from Wyandot Tractor has more horse power and is better suited for the needs at the Wastewater Treatment Plant.

A motion was made by Mr. Rowe, seconded by Mr. Latham, to approve the purchase of a John Deere 3038 tractor from Wyandot Tractor at a cost of \$20,629.76. Upon Voice Vote, all members voted Yes. The Chairman declared the motion carried.

The sale of the 1995 Ford utility tractor on govdeals.com was discussed.

A motion was made by Mr. Spiegel, seconded by Mr. Latham, to approve the sale of the 1995 Ford utility tractor on govdeals.com at a minimum sale price of \$500.00. Upon Voice Vote, all members voted Yes. The Chairman declared the motion carried.

Mr. Boes reported that the grinding of the debris at the compost facility has been completed and the mulch will be hauled away in approximately one month.

Mr. Boes also noted that a sign will be posted at the compost facility after the Ordinance is passed by City Council to inform people of what items are prohibited. The possibility of mailing a copy of the regulations to all City residences was also discussed.

Mr. Boes further indicated that he will be working with the Police Chief on the installation of cameras at the compost facility to monitor the area.

Mr. Schneider provided Service Committee members an update on the status and progress of the Sewer Separation Project.

Mr. Musgrave indicated that today was the deadline for the grant application for the proposed West Water System Improvement Project being handled by Brandstetter Carroll, Inc.

Mr. Musgrave also explained boil orders being issued as a result of the Sewer Separation Project.

Mr. Musgrave indicated that the City needs to install inserta valves on East Wyandot Avenue at an approximate total cost of \$20,000.00. Service Committee members voiced no objections.

There being no further business, the Chairman declared the meeting adjourned.

Sarah J. Bennett, Clerk

Dale Rowe, Chairman