

SERVICE COMMITTEE

February 6, 2017

The February 6, 2017 Service Committee meeting was called to order at 5:30 p.m. in Council Chambers by Dale Rowe, Chairman. Service Committee members present were Hank Latham, Dale Rowe, and Don Spiegel.

Others present included: Scott Washburn, Mayor; Brad Taylor, Acting Street and Sanitation Supervisor; Aaron Putnam, Wastewater Treatment Plant Supervisor; Dave Schneider, Collections System Supervisor; Scott Musgrave, Water Distribution Supervisor; Aaron Schoenberger, Water Treatment Plant Supervisor; and Sarah Bennett, Clerk.

The following bill were presented:

	<u>STREET</u>	<u>WATER</u>	<u>WWTP</u>	<u>SANIT.</u>
AEP Ohio			28.63	
Aaron Schoenberger		124.35		
A-1 Printing			28.33	
Alloway		201.00		
Alloway			246.80	
Automated Petroleum	81.81	76.39	48.53	500.46
Automated Petroleum	48.75	101.28	34.45	283.47
Bonded Chemicals		6401.00		
Brad Taylor	125.00			
Brandstetter Carroll, Inc.		5840.00		
Brandstetter Carroll, Inc.		17000.00		
Brenda Keller		83.00		
Brown Supply Company		54.44		
Bugner's Sewer Septic		170.00		
Carl R Harris Electrical	599.00			
David Schneider			474.00	
Fastenal	106.09			106.10
Fastenal		206.99	40.72	
Fastenal	279.02	45.26	248.22	
First Communications		7.75		
Gottfried Electric	121.60		1528.76	
HD Supply		2888.70		
HD Supply		68.32		
Industrial Hose & Coupling			466.88	
J.S. Shull		644.58		
John's Welding & Towing	466.64	466.64	466.64	
John's Welding & Towing				232.54
John's Welding & Towing				2231.53
Kirbys Sand & Gravel		545.41		
Kip Newell OD				75.00
Kleem, Inc.	104.80			
Kleem, Inc.	2087.17			
L & T Danner Enterprises			1600.00	
Mike Noyes		125.00		
Nick Wentling	125.00			
NRP Midwest LLC			2790.00	
Osburn Associates, Inc.	353.85			
O'Reilly Auto Parts				36.98
Peterman Associates			122555.21	
Parsell Plumbing & Heating			880.00	
Pfeifer Hardware	34.98	103.33	128.96	30.44
Rall's Automotive		1234.78		
Rall Supply	397.71	21.00	37.00	
Brohl & Appell	1.25			
Rick's Plumbing			175.44	
Romich Sales & Service	129.92			
Schmidt Machine Company	2.60			
Smart Bill		521.69	521.69	521.68
Staples			21.42	72.64

	<u>STREET</u>	<u>WATER</u>	<u>WWTP</u>	<u>SANIT.</u>
Streacker Tractor Sales	109.66			
Terminal Supply Co.				180.90
Tom Newell Sales	1240.00			
The Ame Group	197.70			
The Craun Liebing Company			4003.62	
Treasurer, State of Ohio			786.15	
UPS		7.84		
Walmart		39.28		
Washington Auto Parts	159.84	34.39	38.75	950.76
Wilson Tire Company	1309.13	12.00		
Worly Plumbing Supply		<u>1124.34</u>		
Total	<u>8081.52</u>	<u>38148.76</u>	<u>137150.20</u>	<u>5222.50</u>

	<u>GENERAL</u>
Income Tax Refunds	551.00
Payroll	118633.23
Karen Kline	254.00
Hal Case	2000.00
Miscellaneous Vendors	79243.79
Commercial Savings Bank	6956.50
OPERS / PFDPF	93865.01
Payroll	125359.82
AT & T	1217.25
A-1 Printing	224.18
Automated Petroleum	460.71
Automated Petroleum	126.99
Bugner's Sewer Septic	35.00
Columbia Gas of Ohio	4109.78
Daily Chief Union	117.04
Daily Chief Union	150.75
Daily Chief Union	85.15
Deanna Piecha	240.00
First Aid Now	110.68
Guardian Life Insurance	416.00
Gottfried Electric	2537.37
Heritage Cooperative	19.60
Kimmel Corporation	1094.93
Kleem, Inc.	209.59
Kleem, Inc.	2087.17
Mark Droll	695.54
Marion General Hospital	160.00
Osburn Associates, Inc.	353.85
Perry Pro Tech	101.87
Pfeifer Hardware	423.52
Rall Supply	17.25
Rea & Associates	500.00
Richardson's Flowers	185.25
Romich Sales & Service	35.88
Schmidt Machine Company	415.45
Staples	729.74
Staples	127.10
Staples	535.38
OH Department of Taxation	155.94
OH Dept Administrative Serv	100.00
Visa - 1 st Citizens Natl Bank	1375.53
Walmart	75.79
Washington Auto Parts	1407.74
Wilson Tire Company	35.00
Wy Co Chamber of Comm	80.00
Wyandot County Auditor	1324.72
Wy Co Health Department	<u>154.00</u>
Total	<u>449095.09</u>

TOTAL BILLS: \$637,698.07

A motion was made by Mr. Latham, seconded by Mr. Rowe, for the approval and payment of bills totaling \$637,698.07. Upon Voice Vote, all members voted Yes. The Chairman declared the motion carried.

The minutes of the January 17, 2017 Service Committee meeting, having been mailed to each Service Committee member, were approved as received.

Service Committee members again discussed a request from Mr. Wess Harr for the installation of the 22' x 28' concrete pad on his property located at 612 Parkview Drive to allow for parking in front of the house, as presented at the January 17, 2017 Service Committee meeting. It was noted that there is no parking allowed along either side of Parkview Drive. Mr. Rowe indicated that he discussed the request with Mr. Harr and Mr. Harr indicated that he would be willing to make the concrete pad 21' wide x 22' deep as that would allow him to park two additional vehicles on the property.

A motion was made by Mr. Rowe, seconded by Mr. Latham, to approve the installation of a 21' x 22' concrete pad on Mr. Wess Harr's property located at 612 Parkview Drive. Upon Voice Vote, all members voted Yes. The Chairman declared the motion carried.

Mr. Schoenberger reported that he discussed amending the penalty for individuals tapping fire hydrants to take water with Mr. Mark Ellis, Law Director. The possibility of fining the owner of the company when hydrants are tapped for business purposes was discussed. It was noted that the City's ordinances need to be updated and Mr. Schoenberger will work with Mr. Ellis on this matter. Mr. Schoenberger also suggested signs be posted at hydrants located near hotels and truck parking areas warning that it is illegal to tap fire hydrants and indicating what the penalties are for this activity.

Service Committee members reviewed a request from Mr. Reuben Rall, 410 Spring Street, for the installation of a new driveway to his property. It was noted that Mr. Rall's property is located at the northwest corner of the intersection of South Warpole Street and West Spring Street and he recently experienced a fire and he is planning to rebuild on this property. Mr. Rall's existing driveway is accessed from West Spring Street but his new garage will face South Warpole Street and he would like to also access his property from South Warpole Street. It was noted that a curb cut on South Warpole Street would be required for this request and Mr. Rall will be responsible for this expense.

A motion was made by Mr. Latham, seconded by Mr. Rowe, to approve the request from Mr. Reuben Rall for a new driveway and curb cut on South Warpole Street. Upon Voice Vote, all members voted Yes. The Chairman declared the motion carried.

Mr. Putnam indicated that as part of the funding agreement for the sewer improvements the City is required to look at the sewer rates and address increases to assist with the costs of the necessary improvements. It was noted that \$1.00 per one thousand (1,000) gallons per year increases for sewer only were previously discussed as part of these improvements with these increases to take place in 2017, 2018, and 2019. Mr. Putnam suggested these increases all be addressed in one ordinance with each increase to take effect on May 1. Service Committee members requested AECOM representatives attend the February 20, 2017 City Council meeting to address any questions concerning the sewer rate increases and the upcoming Water Reclamation Facility Project.

A motion was made by Mr. Spiegel, seconded by Mr. Rowe, to recommend to City Council to approve \$1.00 per one thousand (1,000) gallons per year increases for sewer only to take effect on May 1 of 2017, 2018, and 2019. Upon Voice Vote, all members voted Yes. The Chairman declared the motion carried.

Mr. Putnam indicated that he and Mayor Washburn met last Thursday with representatives from AECOM regarding the upcoming Water Reclamation Facility Project.

Mr. Schoenberger reported that the Water Department is still struggling with finding water leaks and he estimated that between 200,000 and 300,000 gallons of treated water per day are being lost as a result of these leaks. Mr. Musgrave indicated that they will continue to search for leaks in the areas of the sewer separation project as these leaks need to be found prior to the roadways being resurfaced.

Mr. Putnam reported that he will be contacting representatives from Peterman Associates concerning the sewer lateral extensions as part of the Sewer Separation Project.

Mr. Taylor stated that emissions problems are being experienced with the new Mack garbage truck and the one year ownership warranty on this truck will be expiring soon. Mr. Taylor suggested the warranty on this truck be extended. Service Committee members requested Mr. Taylor obtain the amount needed to extend this warranty.

Mr. Spiegel asked Mr. Taylor if the problem of water getting into the transmission on the street sweeper was ever resolved. Mr. Taylor indicated that it was found that the water was coming from a vent hose.

Mr. Musgrave reported that the Water Department's new service truck was recently taken to Reineke Motors and it is no longer burning oil.

Mr. Musgrave also reported that representatives from Brandstetter Carroll, Inc. were in the City recently conducting preliminary work on the proposed West Water System Improvement Project.

Mr. Musgrave further reported that water leaks were recently experienced on Bigelow Street and near the intersection of North Seventh Street and West Finley Street.

Mayor Washburn indicated that the City's budget for the repaving/resurfacing of streets is being reviewed and will possibly be increased.

A motion was made by Mr. Spiegel, seconded by Mr. Rowe, to enter into an executive session to discuss a personnel matter. Upon Roll Call, all members voted Yes. The Chairman declared the motion carried. Upon completion of the executive session, the Service Committee reconvened into regular session.

An increase in the Service Department employees clothing/boot allowance was discussed.

A motion was made by Mr. Latham, seconded by Mr. Rowe, to increase the Service Department employees clothing/boot allowance from \$125.00 to \$150.00 annually. Upon Voice Vote, all members voted Yes. The Chairman declared the motion carried.

Service Committee members requested the Human Resource Officer advertise for the position of laborer in the Street Department.

There being no further business, the Chairman declared the meeting adjourned.

Sarah J. Bennett, Clerk

Dale Rowe, Chairman