

SERVICE COMMITTEE

January 3, 2017

The January 3, 2017 Service Committee meeting was called to order at 5:30 p.m. in Council Chambers by Dale Rowe, Chairman. Service Committee members present were Hank Latham, Dale Rowe, and Don Spiegel.

Others present included: Scott Washburn, Mayor; Allen Boes, Street and Sanitation Supervisor; Aaron Putnam, Wastewater Treatment Plant Supervisor; Dave Schneider, Collections System Supervisor; Scott Musgrave, Water Distribution Supervisor; Aaron Schoenberger, Water Treatment Plant Supervisor; Dave Westbrook, Zoning Inspector; Kurt Kimmel, Kimmel Enterprises; and Sarah Bennett, Clerk.

The following bills were presented:

	<u>STREET</u>	<u>WATER</u>	<u>WWTP</u>	<u>SANIT.</u>
A & A Grocery		43.66		
Alloway		264.00		
Automated Petroleum				306.17
Automated Petroleum	120.16			
Automated Petroleum	477.03	76.89	97.91	412.20
Automated Petroleum	576.81	121.45	76.12	180.36
Automated Petroleum	444.32	131.37	91.59	318.84
Buckeye Pumps			83.66	
Buckeye Ready Mix	1292.50			
Bugner's Sewer Septic		170.00		
Carl R Harris Electrical		695.00		
County Environmental			2447.68	8487.97
Detroit Salt	3070.00			
Diversified Air Systems		724.13		
Diversified Air Systems		958.78		
Don Thornton		162.91		
Fastenal				149.86
Fastenal			269.73	
First Communications		6.81		
Flag City Truck				140.79
Fox & Dole Technical Sales			793.36	
HD Supply		1960.29		
Kalida Truck Equipment	342.91			
Momar			267.53	
Neptune Equipment		3227.62		
Newell-Johnson Insurance		125.00		
Ohio Public Works		12713.19		
O'Reilly Auto Parts	8.43			
Peterman Associates			31138.83	
Rexel			213.05	
Romich Sales & Service	68.34		101.75	
SAL Chemical		761.60		
Serwe Implement Sales		216.46		
Scott Musgrave		110.00		
Staples		4.66	92.02	
Staples		55.54		
Terminal Supply Co.				175.26
Thomas Scientific		848.08		
Thomas Scientific		200.44		
Tom Newell Sales	46.23			
Treasurer, State of Ohio			375.00	
Treasurer, State of Ohio		5380.00		
Water Solutions Unlimited		2718.80		
Wilson Tire Co.		32.00		100.00
Wy Co Recycling Center				8.00
Total	<u>6446.73</u>	<u>31708.68</u>	<u>36048.23</u>	<u>10279.45</u>

	<u>GENERAL</u>	<u>CAP. IMP.</u>
AT & T	1692.95	
A & A Grocery	236.17	
AJ's Heavenly Pizza	67.70	
Automated Petroleum	490.10	
Automated Petroleum	398.56	
Automated Petroleum	694.36	
Bugner's Sewer Septic	85.00	
Detroit Salt	4802.41	
Guardian Insurance	416.00	
Ohio Public Works		20683.20
Staples	102.32	
Staples	90.18	
Staples	92.90	
Superior Business	1042.68	
Totalfunds by Hasler	250.00	
UPS	14.40	
Walter H. Drane	390.00	
Wilson Tire Co.	312.68	
Wyandot Co Sheriff's Ofc	30.00	
Wy Co Visitors Bureau	<u>4754.92</u>	
Total	15963.33	<u>20683.20</u>

TOTAL BILLS: \$121,129.62

A motion was made by Mr. Spiegel, seconded by Mr. Rowe, for the approval and payment of bills totaling \$102,657.60. Upon Voice Vote, all members voted Yes. The Chairman declared the motion carried.

The minutes of the December 19, 2016 Service Committee meeting, having been mailed to each Service Committee member, were approved as received.

Mr. Kurt Kimmel, Kimmel Enterprises, presented the Service Committee with information on the proposed vacation of a 16.5 foot public east/west alley from North Sandusky Avenue east to the north/south alley located between Finley Street and Walker Street. The alley vacation is being requested to allow for the expansion of the Kimmel Cleaners business located at 225 North Sandusky Avenue.

A motion was made by Mr. Latham, seconded by Mr. Rowe, to recommend to City Council to proceed with the alley vacation request from Kimmel Enterprises. Upon Roll Call, all members voted Yes. The Chairman declared the motion carried.

Mr. Boes reported that the date of his retirement from the City will be Wednesday, May 31, 2017. Mr. Boes also indicated that he is having knee surgery on Monday, January 16, 2017.

Service Committee members agreed to have the Human Resource Officer advertise for the position of Street and Sanitation Supervisor.

A motion was made by Mr. Spiegel, seconded by Mr. Rowe, to have Mr. Brad Taylor serve as the Acting Supervisor in Mr. Boes' absence due to his knee surgery. Upon Voice Vote, all members voted Yes. The Chairman declared the motion carried.

Mr. Putnam reported that the funding application for the 0% financing for the reduction of combined sewer overflows (CSOs) was completed on December 28, 2016.

Mr. Boes indicated that a Mack dump truck was demonstrated to the Street Department recently. Mr. Boes presented a quote of \$153,238.00 from Flag City Mack for the purchase of a 2018 Mack GU432 R (9L) 4x2 daycab chassis with a 10' Henderson Model Mark E 10' stainless steel dump body. This purchase is thru the state purchasing program.

A motion was made by Mr. Rowe, seconded by Mr. Spiegel, to recommend to City Council to accept the quote from Flag City Mack for a dump truck chassis and body as presented. Upon Voice Vote, all members voted Yes. The Chairman declared the motion carried.

Mr. Schneider reported that Underground Utilities Inc. were not able to work on the Sewer Separation Project today due to rain, but they will be back to work tomorrow if the weather permits.

Mr. Musgrave indicated that the Water Department's old service truck, which was sold on govdeals.com, was picked up.

Mr. Musgrave also noted that representatives from Brandstetter Carroll, Inc. recently conducted surveys on the areas to be addressed under the West Water System Improvement Project.

Mr. Musgrave reported that minor issues are being experienced with the Water Department's new service truck including low gas mileage, burning a lot of engine oil, the bed of the truck being slanted from front to back, and it was found that an extension cord was used to wire a light on the vehicle. Service Committee members suggested Mr. Musgrave contact the necessary vendor(s) concerning the bed and the extension cord.

A motion was made by Mr. Rowe, seconded by Mr. Spiegel, to enter into an executive session to discuss possible employee disciplinary action. Upon Roll Call, all members voted Yes. The Chairman declared the motion carried. Upon completion of the executive session, the Service Committee reconvened into regular session.

There being no further business, the Chairman declared the meeting adjourned.

Sarah J. Bennett, Clerk

Dale Rowe, Chairman