

PARK BOARD

November 13, 2017

The November 13, 2017 Park Board meeting was called to order at 5:00 p.m. in Council Chambers by Kenneth Wessler, Chairman. Park Board members present were Bob Blocksom, Paul Huffman, Kip Wentling, and Kenneth Wessler. Jon Blackburn and Jack Leonard were absent.

Others present included: Scott Washburn, Mayor; Keith Niederkohr, Parks Manager; Frank Zamora; Brian Hemminger, Daily Chief Union; and Sarah Bennett, Clerk.

The following bills were presented:

	<u>PARK</u>	<u>CAP. IMP.</u>	<u>GENERAL</u>
Payroll			114112.26
AT & T	50.44		
AT & T			134.07
AT & T			107.25
AT & T			125.98
AT & T			501.64
AT & T			314.93
AT & T			402.34
AT & T			502.48
AT & T			91.17
AT & T			1831.73
Automated Petroleum	214.27		988.54
Artistic Bronze		330.00	
Arbor Day Foundation	15.00		
Bill Sowers Tree Service		10450.00	
Bill Sowers Tree Service		475.00	
CSI Construction Services	5700.00		
Carl R Harris Electrical	120.00		
Heritage Cooperative	432.80		68.06
Kirbys Sand & Gravel	137.25		
Kirbys Sand & Gravel	357.75		
North Branch Nursery		250.00	
O'Reilly Auto Parts	27.76		
Romich Sales & Service	603.04		
Smith Material Supply Inc.	951.75		
U.S. Resurfacing			753.92
Wilson Tire Company	44.00		44.50
Wyandot Co Public Health	<u>105.00</u>		
Total	<u>8759.06</u>	<u>11505.00</u>	<u>119978.87</u>

TOTAL BILLS: \$140,242.93

A motion was made by Mr. Wessler, seconded by Mr. Huffman, for the approval and payment of bills totaling \$140,242.93. Upon Voice Vote, all members voted Yes. The Chairman declared the motion carried.

The minutes of the October 9, 2017 Park Board meeting, having been mailed to each Park Board member, were approved as received.

Mr. Niederkohr reported on the following:

- The restrooms in Bicentennial Park and Water Tower Park have been closed for the winter.
- The concession stands and drinking fountains in Water Tower Park and Harrison Smith Park have been winterized and shut down for the winter.
- The restrooms in Stepping Stones Park will remain open all winter.

- Indestructible mirrors are being looked at for the park restrooms.
- The Park Department employees will be painting the interiors of park restrooms over the winter months.
- The fountains in Stepping Stones Park, Harrison Smith Park, and Duck Pond Park have been removed for the winter months.
- The set-up of lights and displays for the Winter Fantasy of Lights in Harrison Smith Park is almost completed.

Discussion was held regarding the Koda Bear Fest being planned to be held in Harrison Smith Park again in 2018. It was noted that the date of Saturday, July 14, 2018 has been chosen for the event. A great deal of trash was created as a result of the event in 2017 which required two Park Department employees a total of eight hours to clean up. The possibility of placing an additional dumpster in the park and asking organizers to clean up at the end of the event was suggested. Due to the softball diamonds being wet prior to the event in 2017, organizers had sand hauled in for the diamonds. It was noted that sand being hauled in and placed on the diamonds cannot be allowed as the City places conditioner on the softball diamonds. The City will determine if softball games can be played in the case of the diamonds being wet in the future. Mr. Niederkohr indicated that the Parks Department may possibly leave a box of restroom supplies with the event organizers so that the restrooms can be restocked throughout the day. It was noted that organizers will need to contact either Mr. Niederkohr or Ms. Bennett prior to January 1, 2018 to schedule the shelters needed for that day.

A motion was made by Mr. Wentling, seconded by Mr. Huffman, to approve the date of Saturday, July 14, 2018 for the Koda Bear Fest to be held in Harrison Smith Park. Upon Voice Vote, all members voted Yes. The Chairman declared the motion carried.

There being no further business, the Chairman declared the meeting adjourned.

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Sarah J. Bennett, Clerk

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Kenneth Wessler, Chairman