

SERVICE COMMITTEE

September 5, 2017

The September 5, 2017 Service Committee meeting was called to order at 5:30 p.m. in Council Chambers by Dale Rowe, Chairman. Service Committee members present were Dale Rowe, Don Spiegel, and Andy Voorheis.

Others present included: Scott Washburn, Mayor; Dave Schneider, Collections System Supervisor; Aaron Schoenberger, Water Treatment Plant Supervisor; Brad Taylor, Street and Sanitation Supervisor; Brian Hemminger, Daily Chief Union; and Sarah Bennett, Clerk.

Prior to the meeting, Mayor Washburn swore in Mr. Andy Voorheis as a newly appointed member of the Service Committee.

The following bills were presented:

	<u>STREET</u>	<u>WATER</u>	<u>WWTP</u>	<u>SANIT.</u>
AT & T	107.25			
A & A Grocery	6.78	24.42		7.06
Aqua-Line		521.00		
Automated Petroleum	295.41	114.56	42.58	282.53
Automated Petroleum	296.85	233.76	28.20	425.41
Automated Petroleum	304.33	182.67	52.18	630.25
Bell Equipment Company				834.00
Bookie's Lawn Service	75.00			
Brown Supply Company		51.12		
Brown Supply Company		111.75		
Brown Supply Company		182.52		
Buckeye Pumps			9111.00	
Buckeye Ready Mix			784.38	
Bugner's Sewer Septic		182.33		
Carl R Harris Electrical	286.40			
Carl R Harris Electrical	104.87			
County Environmental			3699.00	9048.97
Data Talk	145.00			145.00
Fastenal	109.90			
Fastenal	66.62			
First Communications		6.81		
Gottfried Electric			29.70	
HD Supply Waterworks		1175.86		
HD Supply Waterworks		527.40		
Jack Doheny			1510.95	
Jason Allison	185.97			
Morrall Excavating				2000.00
Neenah Foundry Company			676.40	
Operator Training		635.00		
O'Reilly Auto Parts				105.51
Pfeifer Hardware	31.94	124.49	221.39	16.98
Rall Supply	271.01	22.60	73.05	
Rex Air		199.00		
New Haven Supply		16.04		
New Haven Supply		18.47		
New Haven Supply		5.38		
New Haven Supply		26.33		
Romich Sales & Service		17.59	64.50	
Shannon Chemical		1724.80		
Smart Bill		534.21	534.21	534.22
Staples		53.01	42.92	
Staples		430.54	29.22	32.28
Thor Works		2415.59		
Thor Works		1930.61		
USA Blue Book		643.90		

	<u>STREET</u>	<u>WATER</u>	<u>WWTP</u>	<u>SANIT.</u>
Walmart	22.52			
Washington Auto Parts	223.08	47.02		128.04
Wilson Tire Company				546.00
Wyss' Asphalt			550.00	
Xylem		181.35		
Total	<u>2532.93</u>	<u>12340.13</u>	<u>17449.68</u>	<u>14736.25</u>

	<u>GENERAL</u>
Income Tax Refunds	57336.28
Payroll	125028.22
AT & T	1217.25
AT & T	85.09
A & A Grocery	74.29
A-1 Printing	19.99
AEP Ohio	3636.61
Andy Wieging	110.00
Automated Petroleum	589.95
Automated Petroleum	822.80
Automated Petroleum	511.73
Columbia Gas of Ohio	577.09
Daily Chief Union	34.45
Dana Newell	34.70
Evoqua	11915.00
Four Seasons Heating & Air	241.00
GOATA	25.00
Gottfried Electric	1725.50
Guardian Insurance	3747.72
Kline Pest Control	60.50
Linda Stansbery	44.00
Lilly Arrendondo	34.70
Nye's Locksmith	156.70
Pfeiffer Hardware	312.95
Rall Supply	90.89
New Haven Supply	8.40
New Haven Supply	8.40
Richardson's Flowers	172.00
Romich Sales & Service	267.35
Shelby Snyder	34.70
Shelby Printing	258.20
Shelby Printing	107.60
Staples	78.50
Staples	143.07
Thor Works	944.99
Thor Works	2415.59
Thor Works	1930.60
The Ame Group	1000.00
Treasurer – State of Ohio	50.00
UPS	7.38
Walmart	657.52
Washington Auto Parts	70.16
Wilson Tire Company	<u>74.50</u>
Total	216661.37

TOTAL BILLS: \$263,720.36

A motion was made by Mr. Spiegel, seconded by Mr. Voorheis, for the approval and payment of bills totaling \$263,720.36. Upon Voice Vote, all members voted Yes. The Chairman declared the motion carried.

The minutes of the August 21, 2017 Service Committee meeting, having been mailed to each Service Committee member, were approved as received.

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Fall Clean-Up will be held the week of September 25 – 29, 2017 for residential sanitation customers.

Mr. Spiegel reported on a tree complaint he received. Mr. Spiegel will present this complaint to Mr. Keith Niederkohr, Parks Manager.

Mr. Schoenberger reported that issues were experienced two weeks ago with the ultra-filtration unit screen at the Water Plant. The screen is now working but is in need of replacement at a total cost of \$11,915.00, including \$9,600.00 for the screen and \$2,200.00 for programming. If Mr. Schoenberger is able to install the screen, the new screen will serve as a backup until the existing screen is no longer operational.

A preconstruction meeting will be held on Thursday, September 7, 2017 for the West Water System Improvement Project.

Mr. Schoenberger also reported that the last water line leak that was detected by Aqua-Line will be repaired tomorrow.

Mr. Schoenberger further reported that Poggemeyer Design Group will be updating the City's waterline map.

Mr. Taylor reported that paving, as part of the City's annual Street and Alley Paving Project, will be completed this week.

Mr. Spiegel reported on a complaint received that the street sweeper is not being run in the downtown area. Mr. Taylor indicated that street sweeping throughout the City is done on a weekly basis.

Mr. Schneider reported that the City's mainline sewer camera is currently down and a new camera is needed. Mr. Schneider stated that he has obtained three quotes for a new camera and he presented that best quote obtained from Best Equipment of \$87,024.00, with three years of lease financing available for this purchase.

A motion was made by Mr. Spiegel, seconded by Mr. Rowe, to recommend to City Council to approve the quote of \$87,024.00 from Best Equipment under three years of lease financing. Upon Voice Vote, all members voted Yes. The Chairman declared the motion carried.

Service Committee members reviewed a Liability Waiver and Release drafted by Mr. Mark Ellis, Law Director, releasing the City from any claims for damages to real or personal property resulting from the placement or removal of a dumpster. It was noted that this Release will be required prior to the delivery of any dumpster.

A motion was made by Mr. Rowe, seconded by Mr. Voorheis, to approve the Liability Waiver and Release as drafted by Mr. Mark Ellis. Upon Voice Vote, all members voted Yes. The Chairman declared the motion carried.

It was noted that the personal laterals as part of the Sewer Separation Project have not yet been bid.

There being no further business, the Chairman declared the meeting adjourned.

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Sarah J. Bennett, Clerk

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Dale Rowe, Chairman