

SERVICE COMMITTEE

March 19, 2018

The March 19, 2018 Service Committee meeting was called to order at 5:30 p.m. in Council Chambers by Dale Rowe, Chairman. Service Committee members present were Dale Rowe, Don Spiegel, and Andy Voorheis.

Others present included: Scott Washburn, Mayor; Aaron Putnam, Wastewater Treatment Plant Supervisor; Dave Schneider, Collections System Supervisor; Aaron Schoenberger, Water Treatment Plant Supervisor; Brad Taylor, Street and Sanitation Supervisor; Kathy Grasz, Chamber of Commerce; John Walker; Brian Hemminger, Daily Chief Union; and Sarah Bennett, Clerk.

The following bills were presented:

	<u>STREET</u>	<u>WATER</u>	<u>WWTP</u>	<u>SANIT.</u>
A-1 Printing				93.00
AT & T			80.64	
AT & T			126.18	
Alloway			51.80	
Alloway			195.00	
Alloway			12.80	
Alloway			99.60	
Alloway			84.00	
Alloway		415.00		
Alloway		55.00		
Alloway		138.00		
AEP Ohio			24.82	
AEP Ohio		45.07		
Aqua-Line		5942.00		
Automated Petroleum				85.02
Automated Petroleum	100.80	145.53	83.85	506.61
Bonded Chemicals		7409.75		
Bonded Chemicals		3294.00		
Bonded Chemicals			4019.33	
Buckeye Ready Mix		595.25		
C & C Electric Motor Service		1125.00		
Carl R Harris Electrical	80.00			
County Environmental			2289.86	7886.35
Core & Main		105.77		
Core & Main		67.75		
Don Thornton		150.00		
Fastenal				10.77
Fastenal				14.83
Fastenal		4.22		
Fastenal		26.49		
Flag City Truck & Equipment				101.88
Hach Company			4410.00	
Heritage Cooperative		5.00		
Momar, Inc.			385.14	
Nathan Bash				591.08
Poggemeyer Design Group		1629.88		
Poggemeyer Design Group		4190.88		
Poggemeyer Design Group		447.13		
Rexel		360.89		
Rexel	32.15			
Rexel				237.03
Shannon Chemical Corporation		1724.80		
The Ame Group		1730.70		865.35
Thomas Scientific		37.55		
Thomas Scientific		13.00		

	<u>STREET</u>	<u>WATER</u>	<u>WWTP</u>	<u>SANIT.</u>
Timothy Clark				150.00
Timothy Clark				205.00
Timothy Clark				127.63
Unique	812.70			
Verizon Wireless	<u>50.37</u>	<u>141.59</u>	<u>191.96</u>	
Total	1076.02	29800.25	12054.98	10874.55

	<u>GENERAL</u>
Payroll	144271.48
A-1 Printing	3800.00
AEP Ohio	27292.96
AT & T	1882.49
AT & T	1564.00
AT & T	451.33
AT & T	51.88
AT & T	313.46
AT & T	445.55
Allied Hand Dryer LLC	1640.00
Andy Wieging	150.00
Andy Wieging	91.20
Automated Petroleum	563.35
Bill Sowers Tree Service	5500.00
Brown Supply Company	79.09
Calpine	17239.03
Clemans Nelson Assocs	962.50
Evolution Ag	178.25
Karen Kline	254.00
Keith Niederkoehr	150.00
Luis Gil	40.00
Luis Gil	40.00
Morton Salt	10854.80
Rebecca Ward	350.00
Rexel	559.37
Rexel	8.82
Staples	98.04
Staples	516.02
The Ame Group	7018.95
Thomson Reuters – West	819.64
Uline	91.44
Verizon Wireless	202.16
Wyandot Co Law Library	<u>2200.38</u>
Total	229680.19

TOTAL BILLS: \$283,485.99

A motion was made by Mr. Voorheis, seconded by Mr. Spiegel, for the approval and payment of bills totaling \$283,485.99. Upon Voice Vote, all members voted Yes. The Chairman declared the motion carried.

The minutes of the March 5, 2018 Service Committee meeting, having been mailed to each Service Committee member, were approved as received.

Mrs. Kathy Grasz, Chamber of Commerce, addressed the Service Committee indicating that the company Golden Pear has offered to play music along with advertising in the downtown area beginning in the spring of 2018, similar to the music played in the downtown around Christmas time, and they would like to utilize the City's sound system located in the downtown area for this purpose. Discussion was held with Mrs. Grasz regarding the hours that music would be played and concerns were expressed for the residents living in the downtown apartment buildings who might sleep during the time that the music will be played. Service Committee members indicated that they would like to know the opinions of residents living in the downtown apartments before making a decision.

Mrs. Grasz indicated that the annual Home for the Holidays event will be held on Saturday, December 1, 2018 with the parade to be held in the evening and this also being the opening day of the Winter Fantasy of Lights in Harrison Smith Park. The walk-thru for the Winter Fantasy of Lights will be held on Thursday, November 29, 2018, and a date for the tree lighting on the courthouse lawn is still to be determined.

Mrs. Grasz invited members to attend an event of the Wyandot Safety Council on Thursday, April 19, 2018 from 11:30 a.m. to 1:30 p.m. at the Elks where manufacturers in the community will be presented with safety awards. Service Committee members noted that this invitation should be extended to the Safety Committee.

Mr. Taylor reported that he has obtained information on sizes and accessibility to dumpster bullpens and presented this to the City's Zoning Inspector. Service Committee members indicated that they would like to continue to pursue this matter.

Mr. Schoenberger indicated that the chemicals for the Water Treatment Plant and the Wastewater Treatment Plant need to put out to bid. A bid opening date of Thursday, April 12, 2018 was suggested.

A motion was made by Mr. Rowe, seconded by Mr. Spiegel, to authorize the advertisement for bids for chemicals for the Water Treatment Plant and the Wastewater Treatment Plant. Upon Voice Vote, all members voted Yes. The Chairman declared the motion carried.

Mayor Washburn presented the following list of suggested summer help and noted that less individuals will be hired this year compared to last year as there are no special projects to be addressed:

Street and Sanitation Departments - Adriane Weininger and Mitchell DeWitt

Wastewater Treatment Plant – Zachary Grafmiller and Jacob Wheeler

Water Treatment Plant – Sam Duress and Katie Taylor

Parks Department – Jamie Calvin and Connor Johnston

Downtown Crew (report to the Parks Manager) – Hope Voorhees and Courtney Mengerink

City Building – Turner Dilley

Mayor Washburn indicated that he and Mr. Taylor have been working on the specifics of a sidewalk to be located between River's Edge Lane and Duck Pond Road as this project will be addressed this year.

It was noted that the City's annual Arbor Day Program will be held on Monday, April 30, 2018 beginning at 9:30 a.m. at Duck Pond Park.

Mr. Schoenberger reported that the GIS mapping has been completed.

Mr. Schoenberger also reported that he continues to work with Poggemeyer Design Group on the Asset Management Report that is due in October 2018.

Mr. Taylor reported that the City's salt dome has been torn down in preparation of the new Water Reclamation Facility to be constructed.

Mr. Taylor also reported that he will be presenting information at an upcoming Service Committee meeting regarding the purchase of a new garbage truck.

Mayor Washburn reminded residents with the mowing season upcoming that they should not mow their grass into the streets.

Spring Clean-Up for City residential sanitation customers will be held April 23 – 27, 2018.

Tire Amnesty Day will be held at the Wyandot County Recycling Center on Saturday, April 7, 2018 from 9:00 a.m. to 2:00 p.m.

There being no further business, the Chairman declared the meeting adjourned.

Sarah J. Bennett, Clerk

Dale Rowe, Chairman