

TREE COMMISSION

June 16, 2014

The June 16, 2014 Tree Commission meeting was called to order at 2:00 p.m. in Council Chambers by Sara Lou Binau, Chairman. Tree Commission members present were Sara Lou Binau, Judi Lambrite, and Don Spiegel. Linda Geary and Jim Wheeler were absent.

Others present included: Scott Washburn, Mayor; Randy Moore, Parks Manager; Matt Patchett, Parks Department; and Sarah Bennett, Clerk.

The minutes of the April 21, 2014 Tree Commission meeting, having been mailed to each Tree Commission member, were approved as received.

Mrs. Binau presented a sample tree memorial envelop that she and Mrs. DeAnn Funkhouser, Creative Expressions, are currently working on. Tree Commission members agreed to set the price for a memorial tree at \$150.00, with the cost for a plaque not included.

Mr. Matt Patchett presented additional information on Tree Tracker Inventory software which could assist the City in keeping a tree inventory and documenting all tree work as previously discussed by the Tree Commission at the April 21, 2014 Tree Commission meeting. The cost of the software is \$1,800.00 which includes one year of unlimited support. Installation and training would cost an additional \$400.00. Mrs. Binau questioned whether this purchase was feasible with the Tree Commission's budget. Tree Commission members agreed to table any action on this matter at this time and recognized this could be a future project.

Mayor Washburn reported that the practice of planting a tree in one of the City's parks, instead of giving a gift, for City employees who retire has been started.

Mr. Moore reported that all tree plantings for the year have been completed. Memorial trees will continue to be ordered and planted as necessary.

There being no further business, the Chairman declared the meeting adjourned.

Sarah J. Bennett, Clerk

Sara Lou Binau, Chairman